



Cabinet

Held at:	Council Chamber - Civic Centre Folkestone
Date	Wednesday, 19 July 2017
Present	Councillors Mrs Ann Berry, John Collier, Malcolm Dearden, David Godfrey, Mrs Jennifer Hollingsbee, Rory Love, David Monk, Dick Pascoe and Stuart Peall
Apologies for Absence	Councillor Alan Ewart-James
Officers Present:	Andy Blaszkowicz (Head of Commercial and Technical Services), Jeremy Chambers (Corporate Director - Strategic Operations), Kate Clark (Committee Services Officer), Ben Geering (Head of Planning), Andy Jarrett (Head of Strategic Development Project), Amandeep Khroud (Head of Democratic Services and Law), Tim Madden (Corporate Director - Organisational Change), Pat Main (Head of Finance), Fred Miller (Transportation Manager), Susan Priest (Corporate Director - Strategic Development), Dave Shore (Strategic Development Projects Manager), Alistair Stewart (Chief Executive), Julia Wallace (Masterplanning Project Manager) and Jemma West (Senior Committee Services Officer)
Others Present:	Councillor Ian Meyers

NOTE: All decisions are subject to call-in arrangements. The deadline for call-in is 27 July 2017 at 5pm. Decisions not called in may be implemented on 28 July 2017.

15. **Declarations of Interest**

There were no declarations at the meeting.

16. **Minutes**

The minutes of the meeting held on 21 June 2017 were submitted, approved and signed by the Chairman.

17. **Parking Proposals for Princes Parade, Hythe and Sandgate Esplanade**

Report C/17/19 put forward proposals to introduce new on-street pay & display spaces along the Princes Parade, Hythe. Charging along the seafront would create a greater turnover of spaces. The report also makes recommendations for restrictions to be extended to include Sandgate Esplanade to address potential displacement parking.

This item was considered at the meeting of the Overview and Scrutiny Committee held on 11 July 2017.

Amendment to Substantive Motion

Proposed by Councillor Godfrey,
Seconded by Councillor Peall;

That the substantive motion be amended in that the consultation be extended to include consulting on the length of stay, with a view to equalising the time spent in line with current car parking in Shepway.

Upon being put, the amendment was **carried**.

(Voting: For 9; Against 0; Abstentions 0)

Amendment to Substantive Motion

Proposed by Councillor Love,
Seconded by Councillor Monk;

That the substantive motion be amended to remove the proposals for Sandgate Esplanade from the consultation, with a view to reviewing this at a later date.

Upon being put, the amendment was **carried**.

(Voting: For 9 ; Against 0 ; Abstentions 0)

Substantive motion

Proposed by Councillor Dearden
Seconded by Councillor Collier; and

RESOLVED:

- a) That Report C/17/19 be received and noted.
- b) That a statutory consultation be carried out for the introduction of pay & display spaces along the south side (seaward side) of Princes Parade.
- c) That the proposed charges are:
 - Up to 1 hour £1.20
 - Up to 2 hours £2.30
 - Up to 3 hours £3.40
 - Up to 4 hours £4.50
 - Over 4 hours – to be confirmed pending consultation.

- d) That the proposed operational hours for the Princes Parade P&D scheme be Monday-Sunday, 8am- 6pm, April- October.
- e) That the proposals include reduced off-street charges as shown below in Battery Point, Seapoint and Twiss Fort car parks.
£1 per hour
£6 over 5 hours
- f) That parking services review the parking situation in adjacent streets three months after the implementation of this scheme as recommended in the report on the parking study carried out by Project Centre in 2009.
- g) That Officers report back to the Cabinet Member for Transport any objections to the proposed TRO.
- h) That financing the proposed expenditure from the capital budget be agreed.
- i) That the potential permitted use of any generated surplus as detailed in the Road Traffic Regulation Act 1984 section 55 be noted.

(Voting: For 9 ; Against 0 ; Abstentions 0)

REASON FOR DECISION:

The demand for parking along the Princes Parade seafront is very high during the summer. Parking Charges should be introduced to manage the supply.

18. Princes Parade Project Development Strategy

Report C/17/25 provides details of the key elements of the future work programme for the Princes Parade project.

Implementation of the work streams identified in this report will allow a detailed and comprehensive Business Plan to be prepared that will allow Cabinet to take a decision on whether to proceed with the implementation of the project, later in the year, after the planning application has been determined.

The report was due to be considered by the Overview and Scrutiny Committee at their meeting to be held on 20 July 2017.

Representations had been received from local residents, and assurances had been given that officers would provide full responses to the concerns raised in a timely manner.

Proposed by Councillor Monk,
Seconded by Councillor Godfrey and

RESOLVED:

1. That report C/17/25 be received and noted.
2. That the work programme identified in the report be approved in order that a full business case and financial appraisal may be prepared for their consideration, prior to the commencement of construction, should planning permission be granted.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

To allow the development of the Princes Parade Project to proceed in accordance with the resolution of Cabinet on 7 February 2017.

19. General Fund Capital Budget Monitoring - 1st Quarter 2017/18 and 2016/17 Outturn

Report C/17/23 provided a projection of the latest financial position for the General Fund capital programme, based on expenditure to 31 May 2017. The report identified variances on planned capital expenditure for the General Fund in 2017/18. The report also summarised the 2016/17 final outturn position (subject to audit) for the General Fund capital programme compared to both the latest approved budget and the quarter 4 budget monitoring position reported to Cabinet in April 2017. Finally the report also summarised the outturn position for the approved prudential indicators for capital expenditure in 2016/17.

The report was due to be considered by the Overview and Scrutiny Committee at their meeting to be held on 20 July 2017.

Proposed by Councillor Dearden,
Seconded by Councillor Mrs Hollingsbee; and

RESOLVED:

That Report C/17/23 be received and noted.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

- a) Cabinet is asked to agree the recommendations set out because it needs to be kept informed of the General Fund capital programme position and take appropriate action to deal with any variance from the approved budget.
- b) CIPFA's Prudential Code for Capital Finance requires the actual prudential indicators for the financial year to be reported.

20. General Fund Revenue Budget Monitoring - 1st Quarter 2017/18 and 2016/17 outturn

Report C/17/26 provided a projection of the end of year financial position for the General Fund revenue expenditure based on net expenditure to 31 May 2017. The report also summarises the 2016/17 final outturn position (subject to audit) for the General Fund revenue expenditure compared to both the latest approved budget.

The report was due to be considered by the Overview and Scrutiny Committee at their meeting to be held on 20 July 2017.

Proposed by Councillor Dearden,
Seconded by Councillor Mrs Hollingsbee; and

RESOLVED:

1. That Report C/17/26 be received and noted.
2. As detailed in paragraph 3.14, £0.581m of unspent 2016/17 budgets be allocated to the Carry Forward Reserve.
3. As detailed in paragraph 3.21, £1.989m in 2016/17 be allocated to a separate Otterpool Park Reserve.
4. As detailed in paragraph 2.17, the allocation of a further £0.716m to the Otterpool Park Reserve at Quarter 1, 2017/18 be approved.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

Cabinet is asked to agree the recommendations set out because Cabinet needs to be kept informed of the General Fund budget position and take appropriate action to deal with any variance from the approved budget and be informed of the final 2016/17 position.

21. **Housing Revenue Account Revenue and Capital Budget Monitoring - 1st Quarter 2017/18 and 2016/17 Outturn**

Report C/17/20 provided a projection of the end of year financial position for the Housing Revenue Account (HRA) revenue expenditure and HRA capital programme based on net expenditure to 31 May 2017. The report also summarised the 2016/17 final outturn position (subject to audit) for the HRA revenue expenditure and HRA capital programme compared to both the latest approved budget.

The report was due to be considered by the Overview and Scrutiny Committee at their meeting to be held on 20 July 2017.

Proposed by Councillor Dearden,
Seconded by Councillor Mrs Hollingsbee; and

RESOLVED:

That Report C/17/20 be received and noted.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

Cabinet is asked to agree the recommendations set out because Cabinet needs to be kept informed of the Housing Revenue Account position and take appropriate action to deal with any variance from the approved budget and be informed of the final 2016/17 position.

22. Treasury Management and Actual Prudential Indicators Annual Report 2016/17

Report C/17/22 reviewed the council's treasury management activities for 2016/17, including the actual treasury management indicators. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes through Regulations issued under the Local Government Act 2003.

The report was due to be considered by the Overview and Scrutiny Committee at their meeting to be held on 20 July 2017.

Proposed by Councillor Dearden
Seconded by Councillor Collier; and

RESOLVED:

That Report C/17/22 be received and noted.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

Both CIPFA's Code of Practice on Treasury Management in the Public Services and their Prudential Code for Capital Finance in Local Authorities, together with the Council's Financial Procedure Rules, require that an annual report on treasury management is received by the Council after the close of the financial year.

23. Asset Management Framework

The Council will adopt a new Asset Management Framework from 2017 which is intended to last us through the next 5 years. This new framework replaces the previous Corporate Property Strategy 2013-2018 and the Asset Management Plan 2013-2018.

The new framework will provide Officers with clear direction for managing the corporate property portfolio whilst closely linking in with the strategic objectives set out in the Council's Corporate Plan.

This item was considered at the meeting of the Overview and Scrutiny Committee held on 11 July 2017.

Proposed by Councillor Pascoe,
Seconded by Councillor Godfrey; and

RESOLVED:

1. That report C/17/21 be received and noted.

2. That the Asset Management Policy and the Asset Management Strategy as appended to this report, be approved.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

Cabinet is asked to note the report and agree the recommendations set out because:

- a) The Council's corporate property department requires a clear framework for which to operate.
- b) The Council is under significant financial pressure and the framework outlines a clear strategy to ensure our property assets are fit for purpose, are held for specific reasons and financial returns are maximised.

24. Shepway Places and Policies Local Plan - Submission Draft

On 14 September 2016 Cabinet agreed report C/16/35, which sought approval to publish the Preferred Options Shepway Places and Policies Local Plan for public engagement and to agree the consultation arrangements.

The Preferred Options draft was subsequently published for consultation for six weeks in October to November 2016 and the Council received over 2,000 representations from more than 600 individuals, community groups and organisations. The representations have now been considered and the Plan has been amended to reflect these and other considerations.

The new version of the plan, called the Submission Draft Places and Policies Local Plan, was attached at Appendix 1 of the report.

The next stage in the process is to publish the Submission Draft Places and Policies Local Plan and undertake public consultation for a minimum six week period in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012. Following this, the Places and Policies Local Plan will be submitted to the Secretary of State and an examination in public will be held.

The report was due to be considered by the Overview and Scrutiny Committee at their meeting to be held on 20 July 2017.

The Head of Planning advised that examples of matters being finalised included the wording of the Parking Policy (T2) in relation to parking survey requirements, amending site allocation policies due to ongoing discussions with site promoters, finalising the Climate Change England policy requirements and working with Highways England to address comments made.

Proposed by Councillor Collier,
Seconded by Councillor Love; and

RESOLVED:

1. That report C/17/27 be received and noted;
2. That delegated authority be given to the Head of Planning in consultation with the Cabinet Member for the District Economy to make any amendments that may be necessary to the Places and Policies Local Plan prior to the submission consultation to reflect:
 - a) Updates to supporting evidence, including the findings of the Sustainability Appraisal and the Infrastructure Delivery Plan; and
 - b) The results of any current pre-application discussions with developers regarding the sites allocated in the Places and Policies Local Plan, such as the former Silver Spring site, Park Farm, Folkestone; and
 - c) The results of further checking and proof-reading for the purpose of improving clarity and consistency and updating factual information; and
3. That Submission Draft Places and Policies Local Plan document for public consultation be approved subject to recommendation 2 above; and
4. That the submission of the Places and Policies Local Plan to the Secretary of State following the end of the consultation period be approved.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

Cabinet is asked to agree the recommendations set out in order to allow progress to be made on the submission and examination of the Shepway Places and Policies Local Plan.

25. Otterpool Park landowner update

Report C/17/29 set out the progress that has been made on the masterplanning of a new garden town, Otterpool Park. It sought approval for some key principles that would form the basis of the framework masterplan to be submitted to support the Local Planning Authority for the Core Strategy Local Plan (CSLP) review and also in the preparation of an outline planning application. The report also contained a confidential annex.

The report was due to be considered by the Overview and Scrutiny Committee at their meeting to be held on 20 July 2017.

Proposed by Councillor Pascoe,
Seconded by Councillor Collier; and

RESOLVED:

1. That report C/17/29 be received and noted.
2. That the following principles for the development of the Otterpool Park Framework Masterplan be approved to provide a basis for a submission to the Local Planning Authority to support the Core Strategy Local Plan Review and also a basis for preparing an outline planning application:

- a) The indicative layout set out in the spatial plan (Appendix A) showing broad location for development, strategic landscaping, housing, and employment and community facilities, subject to responding to comments from the recent community engagement events.
- b) A review of the total number of homes in line with feedback from public events and viability advice.

The Otterpool Park Framework Masterplan will then be refined for final agreement by a future Cabinet meeting.

3. That the Head of Strategic Development Projects be authorised, in consultation with the Leader of Council, to enter into a second collaboration agreement with Cozumel Estates.
4. That ongoing liaison with DIT over Otterpool Park as a pilot in the promotion of garden towns to international investors be approved, and delegate authority be given to the Corporate Director Strategic Development to make a submission of further information to DIT, upon consultation with the Leader.
5. That SDC's attendance at MIPIM Cannes in 2018 be endorsed and for officers to work on the detail with Locate in Kent and potentially also with DIT on this event.
6. That the budget requirement for land acquisition and the need to build in the sums set out in paragraphs 1.2 and 1.3 of the confidential annexe into the capital programme £75k for 17/18; £600k for 18/19 and £3 million for 19/20 to fund the costs of taking the land options be noted.

(Voting: For 9; Against 0; Abstentions 0)

REASON FOR DECISION:

Cabinet is asked to agree the recommendations set out because:

- a) The recommendations will enable officers to progress the work on the framework masterplan for the new garden town towards its submission to the Local Planning Authority for the CSLP review, and on the full masterplan that will support an outline planning application.
- b) The recommendations below have resource and financial implications for the Council.